

**Brantingham Parish Council**  
**Minutes of the AGM meeting**  
**Held in the Village Hall**  
**Monday 17 May 2021**  
**At 7.30 pm**

**Those Present**

Richard Powell – Chairman

Glenda Greendale – Vice Chairman

Louise Brotherton – Treasurer

Richard Shillaker

Hugh Wood

Anna Caffery

Richard Meredith

Pat Smith

Linda Soulsby – Clerk

Andrew Milner – Part of the meeting

**Apologies** – Nik Wilson and Alex Bateman

Election of the Chairman – Richard Powell was proposed by Hugh and seconded by Louise. There were no other nominations and Richard Powell was duly elected as Chairman.

Election of the Vice Chairman – Glenda was proposed by Richard Powell and seconded by Louise. There were no other nominations and Glenda was duly elected as Vice Chairman.

Election of the Treasurer – Louise was proposed by Glenda and seconded by Hugh. There were no other nominations and Louise was duly elected as Treasurer.

**Part A - Public Meeting**

Andrew Milner was given the opportunity to speak on behalf of the Village Hall committee. He thanked the PC for their help and support in particular Richard Powell and Louise for representing the PC as trustees on the Village Hall Committee.

He reported that the Village Hall is financially sound and has relied on grants to make improvements to the Village Hall including improvements to the carpark and the disabled access.

The next key project they wish to undertake is a new roof.

**Parking Issues** – During the lockdown, the Village Hall has been closed, car and vans have been able to park in the VH carpark, this has helped to get the traffic off the road. Now the VH is starting to host events again the carpark will need to be kept free for participants. The PC have put some signs at the pond asking people to park in the VH car park and may have to remove them.

Richard Shillaker asked Andrew if the black sacks from the planned litter pick could be left in the VH carpark. This is ok.

Andrew asked if there was a way of communicating with people to let them know what is happening around the village. Louise is happy to do this through the Village Facebook page.

At this point Andrew left the meeting.

## **Part B**

### **Item 1 Minutes of the last meeting**

These were accepted as a true record and signed by the chairman. It was noted that a letter had not yet been sent to ERYC Highways requesting a sign be erected at the top of the Dale stating a size limit for lorries.

### **Item 2 Matters arising and outstanding.**

**Vacancy** – Glenn Allgood has decided to step down from the PC. Richard Powell has sent him a letter thanking him for his services during his time on the PC. This now leaves us with a vacant position to fill. Notice to be put in the notice board and advertised on the Website and Facebook page. Hugh will speak to his neighbour Jim Record, as he has shown an interest in maybe coming on to the PC and regularly helps with grass cutting and general tidying along Cave Road.

**Emergency Plan** – There are a few amendments to be made to the plan before the final version is agreed.

**Village Green** –. When Georgi is in the village, he cuts the grass at the War Memorial and village green, on occasions he has turned up to find the grass already cut. We need to make sure we do not waste Georgi's time. Chris Norfolk has been cutting the War Memorial grass but is not keen to continue; Glenda to ask Chris to leave it to Georgi.

**Cave Road** – Cleaning Equipment – Residents of Cave Road have been getting in touch with Richard Meredith about trucks taking chunks out of the grass verges and the general state of the verges. A few of the residents cut the grass on the verges but feel this should be the responsibility of ERYC. Richard Meredith told us that the grass work should be on the ERYC work schedule and will take this up with ERYC.

**Pond and Stream** – Chris Norfolk, Richard Powell, Glenda and Richard Shillaker have been working on the stream up the Dale by cutting back vegetation and digging out the sludge and silt. There is still a lot of work to be done and this needs to be done asap. It was suggested to have a working party at the weekend. The water levels in the pond are ok now.

We did have 19 ducklings on the pond and now we only have 4. Duck feeding signs still need replacing.

Chris Norfolk is willing to start the work on the ditch in front of the Village Hall but wants an agreed work plan and practical arrangements sorted. We need to arrange a skip and digger. Richard Powell will speak to John Levison about the digger.

**Village Litter Pick** (28 May-16 June) Richard Shillaker will send an email to identify the areas we need to cover, then people can do the litter picking as and when they have time.

**Village Taskforce Schedule** – Richard Powell attended the walk about with Jim McGiven. ERYC have sent out a schedule of works that will be covered.

**Defibrillator** - check battery – Checked by Louise. Reported as ok.

### **Item 3 Finance**

ERYC Precept 1<sup>st</sup> instalment £3,750 received. 2<sup>nd</sup> instalment due September 21

Financial Account Ended 31 March 2021. The accounts, bank reconciliation and variance sheet has been prepared. The balance at the year ended 31 March 2021 is £27,947.09.

Audit - Certificate of Exemption - The Certificate of Exemption and Accounting Statement was signed by Richard Powell.

### **Item 4 Planning applications and policy consideration**

No items for consideration

### **Item 5 Planning Permission**

No items to report on

### **Item 6 Correspondence**

Items received have been forwarded via email.

### **Item 7 Account for payment**

BHIP Council Insurance – Due for payment by 1 June 2021 £453.48

McAfee subscription £24.99/Microsoft Office £59.99 due to Linda

### **Item 8 any other business**

Richard Shillaker commented that the pavement from the Outgang down to Ionians are covered in mud from a tractor cutting the hedge in the winter. The pavement has become narrow and difficult to walk down. We could ask Georgi to sort this if he has the time.

Richard and Louise are happy to continue to act as Trustees for the Village Hall. Everyone happy for them to continue.

The hedge opposite the Village Hall needs to be cut back. Before we involve ERYC we would prefer to talk to the resident face to face first.

Richard Shillaker asked for clarification as to the fate of plastic waste that goes in the blue bins.  
Richard Meredith agreed to enquire.

**Date of next meeting Monday**

Monday 21<sup>st</sup> June 2021

Monday 26<sup>th</sup> July 2021

Monday 6<sup>th</sup> September 2021

Monday 18<sup>th</sup> October 2021

Monday 6<sup>th</sup> December 2021