

**Brantingham Parish Council**  
**Minutes of the AGM held at Brantingham Village Hall**  
**Monday 22<sup>nd</sup> May 2018**  
**At 7.30pm**

**Those Present**

Richard Powell

Glenda Greendale

Louise Brotherton

Richard Shillaker

Glenn Allgood

Richard Martin

Hugh Wood

Tina Wyatt – Part Meeting

Councillor Richard Meredith

Linda Soulsby – Clerk

**Apologies** Dawn Williamson & Councillor Pat Smith

Part 1 – Public Meeting – The public meeting was opened and then closed as there were no members of the public present.

Part 2

Appointment of the Chairman - Richard Powell was proposed by Tina Wyatt and seconded by Hugh Wood. There were no other nominations and Richard was duly elected.

Appointment of the Vice Chairman - Glenda Greendale was proposed by Tina Wyatt and seconded by Richard Powell. There were no other nominations and Glenda was duly elected. Glenda did say she would have been happy to take on the role as a trustee on the Village Hall committee instead of Vice Chairman on the PC, but she did not want to take on both the roles. As there was only Glenda proposed she agreed to carry on the role as vice chairman. Louise offered to join the Village Hall committee

Appointment of the Treasurer - Louise was proposed by Hugh Wood and seconded by Glenda Greendale. There were no other nominations and Louise was duly elected.

Appointment of Data Protection Officer – Parish Councils are exempted from the new law but ERYC suggest it is good practice to have a DPO. Richard Martin is happy to take on the role.

**187**

Following the nominations Tina Wyatt signed the cheques as listed in item 7 then declared she was resigning from the parish council. Tina has represented the PC for over 15 years and will be missed

by all, she did say she would still help with any working party days. Following this Tina left the meeting.

### **Item 1 Minutes of the last meeting**

These were accepted as a true record and signed by the chairman.

### **Item 2 Matters arising and outstanding**

Bank mandate forms to be completed/online banking – Following Tina's resignation a new bank mandate will need to be completed by Richard and Louise. Once this is in place we will look into online banking.

Posts on Village Green – ongoing. Glenda has spoken with Chris Norfolk who said he would organise this with Calvert's.

Village Wall Finials – Richard Powell is dealing with this. He is waiting for some drawings following a recent meeting.

Notice Board for Cave Road – Richard Powell has been dealing with Rob Brown of ERYC. A proforma has been completed and returned together with the size of board we would like. Rob Brown is going to send a list of preferred contractors and would like to ok the style of board before it is ordered.

Dale Road Pavements – Although the pavement has been swept this remains an ongoing problem. We have previously discussed having someone to sweep the pavement on a regular basis. It was suggested that we ask Georgi and could set up a schedule of jobs we would like him to do.

Phone Box spruce up – Richard Powell was hoping to have this done, but due to weather conditions it has been too wet, but he will do this during the summer months.

Painting traffic island – This is still ongoing. Glenda did comment that she had seen workmen looking and measuring the area.

Village Task Force - Schedules – We have received a schedule of work that is to be done. This has been circulated by email to members. We note that the pavements along Cave Road have already been dealt with.

Boot Scrapers – We now have all three boot scrapers and they have been painted by Richard Martin. Richard P and Tina had a walkabout to see the best places to site them.

Pond works – Richard Shillaker has purchased more Barley straw, and this has been placed in the pond. Richard commented that Mr Levison kindly offered for us to use his straw when needed. Mike Wake has also sprayed around the pond. The pond has also been filled with water.

Defibrillator - check battery /electrical supply – Louise will deal with this.

### **Item 3 Finance**

Accounts Year Ended 31.03.2018 Balance held as at 31.03.18 £23,906.47. The audit will need to be completed by Linda and signed by Richard and Louise. We need to look at what jobs could be done from funds we are claiming for and not using, as we are accumulating a large sum of money.

ERYC – Parish Precept 18/19 £3,700.00 received. This sum is not included in the end of year balance.

#### **Item 4 Planning applications and policy considerations**

We note that a new planning application has just been received for Number 1 Sandringham Cottages. All members need to look at the plans online and pass any comments to Linda.

#### **Item 5 Planning Permission**

No Items to report.

#### **Item 6 Correspondence**

#### **Item 7 Account for payment**

Richard Shillaker - £78.00 for 3<sup>rd</sup> boot scraper & £2.00 Barley Straw total £80.00

BHIB – Local Councils Insurance £469.42

Georgi Velichkov – Garden Service ££96.25

#### **Item 8 any other business**

Vacancy on PC – Following Tina’s resignation we need to fill the vacant position. Hugh has mentioned this to residents of Cave Road but has not had any interest. Glenn suggested a resident of Fern Cottage may be interested and Richard Martin knows someone who has expressed an interest. Before we approached anyone, we need to make sure we advertise the position publicly. Richard will put this on the website.

Flyer for residents – Richard Shillaker to draft a flyer to include Tina stepping down, the vacancy, bottle bank, boot scrapers and working party. Richard is happy to do this but will need help to deliver them.

Jobs for Georgi to include strim path though church grass and bank of beck from village to chicane and cut back nettles growing through Mr Levison’s fence.

Sycamore bottom of Spout Hill – The village task force team are already aware of this and are going to cut this back.

Rut in first driveway entrance to church – Richard S has already filled in a rut near Keepers Cottage. We have had an offer of chalk and Richard Martin will ask if this is still available.

Cyclists using Wolds Way footpath – Richard asked the PC for their views on cyclists using the footpath along the Wolds Way along Church Grass as Sam McGivern as offered to investigate this.

Dog Muck – It was commented that the problem has been better recently.

Monday 15<sup>th</sup> October 2018

Monday 3rd December 2018